

**State of Georgia**

**In conjunction with**

**NASPO ValuePoint**

**Submission Checklist**

**Event Name:  Third Party Liability Services**

**eRFP (Event) Number:** 41900-DCH0000120

For your submission to be considered complete, each document below must be submitted via the electronic portal (located [here](https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=41900-DCH0000120&sourceSystemType=ps)) by December 1, 2020 at 5:00pm ET. Submit each document as soon as it is completed. If any of the documents below are missing, your submission will be incomplete and may be disqualified. Additionally, all documents should be submitted in the same file format in which they were provided and the file name should not exceed 54 characters. Suppliers may upload a separate redacted copy of a file with their Trade Secrets Affidavit (RFP section 2.1.12 Public Access to Procurement Records).

Documents ALL suppliers must submit:

Note: Suppliers only need to submit these forms ONCE even if they are submitting bids for multiple services

* Attachment D Mandatory Response Worksheet
* Attachment E Statement of Certification and Assurances
* Attachment G TPL Base Requirements Mandatory Scored Response Worksheet
* Attachment Y Scopes of Services Submission Checklist
* Attachment Z Certificate of Non-Collusion
* Attachment AA Tax Compliance Form
* Attachment BB Master Agreement Contract (include redline exceptions)
* Attachment CC Contracts Exception (optional)
* Attachment DD Reference Form
* Attachment EE Immigration and Security Form
* Supplier Responsibility Questionnaire

Additional documents that must be submitted to bid on Recovery services:

* Attachment I TPL Recovery Services Mandatory Scored Response Worksheet
* Attachment R Supplier Cost Worksheet from Section 5 “Cost Proposal” of this eRFP (Recovery tab)

Additional documents that must be submitted to bid on Commercial Recoupment services:

* Attachment K TPL Commercial Recoupment Services Mandatory Scored Response Worksheet
* Attachment R Supplier Cost Worksheet from Section 5 “Cost Proposal” of this eRFP (Commercial Recoupment tab)

Additional documents that must be submitted to bid on Hospital Physician Services:

* Attachment M TPL Hospital/Physician Services Mandatory Scored Response Worksheet
* Attachment R Supplier Cost Worksheet from Section 5 “Cost Proposal” of this eRFP (Hospital Physician tab)

Additional documents that must be submitted to bid on CMO Come Behind Services:

* Attachment O TPL Care Management Organization (CMO) Come Behind Services Mandatory Scored Response Worksheet
* Attachment R Supplier Cost Worksheet from Section 5 “Cost Proposal” of this eRFP (CMO Come Behind tab)

Additional documents that must be submitted to bid on the TPL System Module:

* Attachment Q TPL System Module Mandatory Scored Response Worksheet
* Attachment S TPL System Module Cost Worksheet Tier 1
* Attachment T TPL System Module Cost Worksheet Tier 2
* Attachment U TPL System Module Cost Worksheet Tier 3
* Attachment V TPL System Module Cost Worksheet Tier 4
* Attachment W TPL System Module Cost Worksheet Tier 5

These documents should be read and carefully considered when composing your response, but should not be uploaded with your response:

* Attachment A Lead State eRFP
* Attachment B Definitions and Acronyms
* Attachment F TPL Base Requirements
* Attachment H TPL Recovery Services Requirements
* Attachment J TPL Commercial Recoupment Services Requirements
* Attachment L TPL Hospital/Physician Services Requirements
* Attachment N TPL Care Management Organization (CMO) Come Behind Services Requirements
* Attachment P TPL System Module Requirements
* Attachment X Medicaid Enterprise System Transformation Third-Party Liability (TPL) Security Standards and Requirements